

## 76<sup>th</sup> District #2 Integrating Committee Meeting Minutes

December 10, 1999 – 8:00 a.m.

Nathanael Greene Lodge  
6394 Wesselman Road  
Cincinnati, OH 45248

Mr. Brayshaw, Chairman of the Integrating Committee, called the meeting to order at 8:05 a.m.

**Board Members Present:** Chairman-William Brayshaw, Mayor Dan Brooks, Mr. John Deatrick, Mr. Pete Heile, Mr. Dick Huddleston, Mr. Richard Mendes, Mayor Dave Savage, Mr. Bill Seitz, and Mr. Joe Sykes.

**Support Staff Present:** County - Mr. Eric Beck, Mr. Joe Cottrill & Mr. Doug Riddiough; City of Cincinnati - Mr. Dick Cline; City of North College Hill - Mr. John Knuf; Delhi Township - Mr. Bob Bass; and Green Township - Mr. Fred Schlimm. *Also in Attendance:* Special guests of Mayor Dave Savage: Mr. Valery Salazkin - Obninsk, Russia and Mr. Sasha Etlin - Russian Interpreter.

Chairman Brayshaw welcomed everyone including Mayor Savage's guests to the Integrating Committee Board Meeting. Mayor Savage introduced Valery Salazkin who is an Intern from Obninsk, Russia. He is currently studying with the International Visitor's Council. Mayor Savage felt that Valery would be interested in this meeting, as Valery is a candidate for election to the Duma in Russia. (*Duma - A Russian national parliament; A representative council in Russia*). It was felt this meeting would be of help in sharing the inter-workings of our political infrastructure. Also, in attendance was his Russian Interpreter, Sasha Etlin, who lives here locally.

### *Approval of Minutes...*

Mr. Heile moved approval of the minutes from the 75<sup>th</sup> Integrating Committee Meeting dated November 19, 1999; seconded by Mr. Savage, and passed unanimously.

After the approval of the minutes, it was shared that a letter of appreciation was sent to Joseph Charlton this date. The letter thanked him for his service as Board Member on the Integrating Committee.

### *Support Staff Items...*

Joe Cottrill presented the following agenda items: (Handouts were provided)

### **SCIP APPLICATIONS**

◇ The first nineteen projects in the SCIP category were grants, however Project #8 Amberley/Section Road Culvert was subtracted from the list and has been recommended as zero dollars. The Small Government Commission funded this same project out of Round #13 Small Government Funds. Due to the small amount, the cut line will remain the same. The total amount for the Grant Total is \$6,432,038.

◇ The following projects are after the cut line:

Project #20 - Addyston - Lower Sekitan Street Reconstruction - Refused Loan - 1<sup>st</sup> on Contingency List

Project #21 - Cincinnati - Vine Street Rehabilitation - Took Loan @ 0% Interest/15 Year Loan

Project #22 - Cincinnati - Quebec Road Rehabilitation - Took Loan @ 0% Interest/15 Year Loan

Project #23 - Newtown - Church Street Improvement - Refused Loan - 2<sup>nd</sup> on Contingency List

Project #24 - Colerain Township - Dolphin Drive Construction - Refused Loan - 3<sup>rd</sup> Contingency List

Project #25 - Cincinnati - State Avenue Rehabilitation - Took Loan @ 0% Interest/15 Year Loan

Project #26 - Springfield Township - Covered Bridge Road Improvement - Took Loan @ 0%/20 Year Loan

Project #27 - Cincinnati - Paddock Road Street Improvement - Funded With LTIP

Project #28 - Woodlawn - SR 4 Culvert Replacement - Last on the Contingency List @ 115%

◇ The following SCIP project loans were granted for a loan total allocation of \$1,671,765:

Project #22 - Cincinnati - Quebec Road Rehabilitation - Took Loan @ 0% Interest/15 Year Loan

Project #25 - Cincinnati - State Avenue Rehabilitation - Took Loan @ 0% Interest/15 Year Loan

Project #26 - Springfield Township - Covered Bridge Road Improvement - Took Loan @ 0%/20 Year Loan

- ◊ The following RLP project loan was granted for a loan total allocation of \$585,000:  
Project #21 - Cincinnati - Vine Street Rehabilitation - Took Loan @ 0% Interest/15 Year Loan
- ◊ Loan totals for Round 14: \$2,256,765. (Note for the record, this total has been corrected due to an error on the handout).
- ◊ The Useful Life of SCIP projects is 20.01 years. The formula divides the total weighted cost column by the total estimated construction cost column on the handout.
- ◊ The remaining balance for SCIP: \$179,442. It was suggested to leave this money alone for awhile and continue to accumulate and will add projects at a later date.

### ***LTIP APPLICATIONS***

- ◊ The first seven projects in the LTIP category were approved. City of Springdale withdrew their application for Project #6 - (SPD R13-022-2D) - East Crescentville Road Widening Improvement. Project #7 - Village of Lockland - (LOC R14-001-2D) - Smalley Road & Shepherd Lane Improvement made the cut line. They were short of about \$80,000 funding, but agreed to proceed with project.
- ◊ Project #8 - (HAM R14-006-2A) - Harrison/Rybolt Intersection Improvement made the contingency cut line @ 115%.
- ◊ The Paddock Road project which was contingent upon ODOT excepting the two year funding of one million dollars each round of 14 and 15. The OPWC stated they would except and the money would be guaranteed in order to move forward. The decision to split Paddock Road is contingent upon receiving written confirmation. Verbal confirmation has already been received from ODOT.
- ◊ The available amount in LTIP is \$4,650,000 and the requested amount is \$ 4,730,605. This leaves a deficit of (\$80,605). This amount could probably be made up, if not the Village of Lockland has stated they could do without the \$80,000 on their project.
- ◊ The Useful Life of LTIP projects is 27.48 years.

Mayor Savage noted that thirty-one projects were funded in this Round. That twenty-two different jurisdictions balanced among small and large cities, townships, and county projects would be funded. The goal set when changing the rating system was to increase the diversity, this shows that it worked.

Mr. Seitz noted there were no objections this year, which is attributed to the Support Staff doing a great job with the new rating system.

### ***SMALL GOVERNMENT PROJECTS***

- ◊ Project #1 - Addyston – Water Service Replacements – 53 Points
- ◊ Project #2 – Lockland – Worthington Avenue Reconstruction – 53 Points
- ◊ Project #3 – Addyston – Lower Sekitan Street Reconstruction – 51 Points
- ◊ Project #4 – Addyston – Gross Lane Reconstruction – 48 Points
- ◊ Project #5 – Arlington Heights – Elliot Avenue Improvement – 40 Points
- ◊ Project #6 – Lincoln Heights – Mangham Drive Improvement – 39 points
- ◊ Project #7 – Lincoln Heights – Medosch Street Improvement – 39 Points
- ◊ Project #8 – Lincoln Heights – Lindy Avenue Improvement (Wayne to Mangham) – 36 Points
- ◊ Project #9 – Cleves – Miami Avenue Phase II Rehabilitation – 32 Points
- ◊ Project #10 – North Bend – Congress Green Reconstruction – 32 Points

**ADMINISTRATIVE COSTS FOR DISTRICT #2 – BUDGET PROPOSAL FOR 2000**

- ◇ District #2 Administrative Costs Work Plan and Budget Proposal remains the same. The following total amount allocated for the 2000 budget is \$40,000:

Hamilton County	\$20,000
City of Cincinnati	\$14,000
City of North College Hill	\$ 1,000
Delhi Township	\$ 3,000
Green Township	<u>\$ 2,000</u>
	<u>\$40,000</u>

**BOARD APPROVAL OF SUPPORT STAFF ITEMS**

Chairman Brayshaw asked if there were any questions prior to the voting. Mayor Brooks moved approval of the following:

Grant Projects  
Loan Projects & Interest Rates  
Small Government Project for Round 14  
District Administrative Costs Program for 2000

Mr. Sykes seconded the motion and the recommendations passed unanimously.

**SMALL GOVERNMENTS SUBCOMMITTEE UPDATE**

- ◇ The new rating system is in effect. There will be more discipline with respect to loans, where we are starting to require interest rates to be paid on loans. Instituted loan requirements on affordable sewer and water projects if they were deemed to be affordable. They are now eligible for funding with an interest rate and are bumped up by importance of condition.
- ◇ After further discussion, Mr. Cline asked if there were any set criteria the Small Government Commission uses for grants versus loans. Mr. Seitz stated their point system heavily rewards people that are willing to do loans. Their rating system includes several factors that have the effect of bumping up your score materially if you are willing to do it as a loan. It is built into as an inducement in the system.

*Old Business...* Nothing to report.

*New Business...*

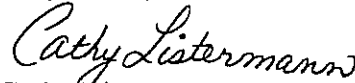
- ◇ Mayor Brooks stated that it should not go without commenting that the Support Staff once again did a wonderful job. Chairman Brayshaw added that the field and office check is very important, and the Support Staff should be commended. They have done a very professional job as always.
- ◇ After further discussion, it was restated by the Committee to let the new rating system ride for two more funding rounds before making any adjustments. Every January it is traditional that the Support Staff meets and then goes over the results. The beginning of the next rating system has to be in place by June 30<sup>th</sup> of every year. A revised system will be in place by spring of 2000.
- ◇ Chairman Brayshaw noted for the record, that a meeting might not be required on January 28<sup>th</sup>. The members will be kept on board.

Mr. Seitz brought up the discussion of "Alternates". The Township unanimously agreed to have Mr. Bob Bass chosen as their alternate in case Mr. Sykes or Mr. Seitz is not able to attend meeting. The City of Cincinnati has chosen one alternate as well. Resolutions appointing members and alternates for the next three years will be required by May of the year 2000. It was noted that Mr. Deatrick would be serving out the term of Mr. Charlton. He will have to be reappointed for another three years. The Resolution needs to be sent in to Mr. Cottrill as soon as possible.

*Next Meeting Date & Time* ... A tentative meeting was set for Friday, January 28, 2000. At a later date it was decided to have the next business meeting on Friday, March 17, 2000 at 8:00 a.m. The meeting will be held at the Nathanael Greene Lodge, in Green Township.

A motion to adjourn the meeting was made by Mr. Sykes; seconded by Mr. Mendes and passed unanimously. The meeting adjourned at 8:45 a.m.

Respectfully submitted,



Cathy Listermann  
Recording Secretary

# County of Hamilton

WILLIAM W. BRAYSHAW, P.E.-P.S. COUNTY ENGINEER

700 COUNTY ADMINISTRATION BUILDING

138 EAST COURT STREET

CINCINNATI, OHIO 45202-1232

PHONE (513) 946-4250

FAX (513) 946-4288

December 10, 1999

Mr. Joseph S. Charlton  
Acting Director of Public Works  
City of Cincinnati  
Room 450, City Hall  
Cincinnati, OH 45202

*RE: District 2 Integrating Committee - Appreciation of Service*

Dear Joseph:

On behalf of the District 2 Integrating Committee, I want to thank you personally for your service as Board Member. It has been great working with you for the past two years. Everyone on this committee has valued your input and support.

I wish the very best to you in your professional career and again thank you for your time and efforts.

Very truly yours,

WILLIAM W. BRAYSHAW, P.E.-P.S.  
HAMILTON COUNTY ENGINEER  
CHAIRMAN - INTEGRATING COMMITTEE

WWB/cgl

cc: Integrating Committee  
John Shirey, City of Cincinnati City Mgr.

# **DISTRICT 2 BALANCES - ROUND 14**

	<u>SCIP</u>	<u>LTIP</u>
DISTRICT ALLOCATION	\$8,134,000.00	\$4,650,000.00
REVOLVING LOAN PROGRAM	<u>\$734,245.00</u>	<u>\$0.00</u>
TOTAL	\$8,868,245.00	\$4,650,000.00
SCIP GRANT TOTAL	\$6,432,038.00	
SCIP LOAN TOTAL	<u>\$1,671,765.00</u>	
TOTAL SCIP	\$8,103,803.00	
REVOLVING LOAN PROGRAM	\$734,245.00	
PROPOSED RLP LOANS	<u>\$585,000.00</u>	
REMAINING BALANCE	\$149,245.00	
AVAILABLE	\$8,868,245.00	\$4,650,000.00
PROPOSED	<u>\$8,688,803.00</u>	<u>\$4,730,605.00</u>
REMAINING BALANCE	\$179,442.00	(\$80,605.00)

PROJECT CODE	\$ REQUEST	PROJ. NO.	TYPE	RECOMMEND
D2IC-R14-001-00	\$28,000.00		ADMIN. COSTS	SCIP
MTH R14-002-2C	\$520,000.00	1	GRANT	SCIP
ELM R14-001-2C	\$130,150.00	2	GRANT	SCIP
CIN R14-008-2B	\$502,700.00	3	GRANT	SCIP
FPK R14-001-2A	\$185,200.00	4	GRANT	SCIP
DEL R14-001-2B	\$380,000.00	5	GRANT	SCIP
CLE R14-003-2C	\$360,000.00	6	GRANT	SCIP
SYC R14-001-2C	\$342,200.00	7	GRANT	SCIP
AMB R14-002-3B	\$0.00	8	GRANT	SCIP
COL R-14-001-2B	\$878,400.00	9	GRANT	SCIP
SIL R14-001-3A	\$465,000.00	10	GRANT	SCIP
AND R14-002-2C	\$219,550.00	11	GRANT	SCIP
MAD R14-003-2A	\$188,500.00	12	GRANT	SCIP
NBD R14-002-2C	\$80,000.00	13	GRANT	SCIP
WHI R14-001-2A	\$136,000.00	14	GRANT	SCIP
HSN R14-001-2A	\$400,000.00	15	GRANT	SCIP
CHE R14-001-2A	\$226,458.00	16	GRANT	SCIP
GRN R14-002-2C	\$220,780.00	17	GRANT	SCIP
CIN R14-009-2B	\$452,860.00	18	GRANT	SCIP
GRN R14-001-2C	\$716,240.00	19	GRANT	SCIP

GRANT TOTAL = \$6,432,038.00

CIN R14-004-2A	\$600,765.00	25	LOAN	SCIP
CIN R14-003-2A	\$524,000.00	22	LOAN	SCIP
SFD R14-001-2B	\$547,000.00	26	LOAN	SCIP

LOAN TOTAL (ALLOCATION) = \$1,671,765.00

CIN R14-005-2A	\$585,000.00	21	LOAN	RLP	0%	15
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LOAN TOTAL (ALL) = \$2,272,530.00

INTEREST RATE	TERM YEARS
0%	15
0%	15
0%	20

PROJECT CODE	\$ REQUEST	PROJ. NO.	TYPE	RECOMMEND
D2IC-R14-002-00	\$12,000.00		ADMIN. COSTS	
HAM R14-001-2D	\$800,000.00	1	GRANT	LTIP
CIN R14-021-1B,2B	\$1,000,000.00	2	GRANT	LTIP
CIN R14-020-2A	\$830,000.00	3	GRANT	LTIP
SPD R14-001-2D	\$608,605.00	4	GRANT	LTIP
HAM R14-002-2A	\$880,000.00	5	GRANT	LTIP
SPD R13-002-2D	\$0.00	6		
LOC R14-001-2D	\$600,000.00	7	GRANT	LTIP
GRANT TOTAL =	\$4,730,605.00			

## DISTRICT 2 ADMINISTRATIVE COSTS WORK PLAN

Hamilton County, the City of Cincinnati, the City of North College Hill, Delhi Township, and Green Township will be providing research, technical assistance, and administrative support to the OPWC District 2 Public Works Integrating Committee for the planning, analysis and implementation of the State Capital Improvement Program (SCIP) and the Local Transportation Improvement Program (LTIP) for the period beginning January 1, 2000 through December 31, 2000. Their work tasks for the District 2 Public Works Integrating Committee include:

### PROJECT SCOPE:

- \*develop a capital improvement planning process according to Section 164 of the Ohio Revised Code
- \*assist district subdivisions in the development and implementation of infrastructure inventories and five year capital improvement plans
- \*develop a district project rating and selection methodology
- \*serve as District Liaison between the State of Ohio and District 2 during the application review and approval period
- \*assist in the development and implementation of a District Minority Business Enterprise and Affirmative Action Plan
- \*function as secretariat to the full District 2 Committee
- \*maintain District 2 data base
- \*prepare preliminary analysis, reports, and documents for project rating and selection
- \*preparation of final infrastructure program application package for submission to the Ohio Public Works Commission
- \*provide administrative and program management support to the District 2 Integrating Committee
- \*provide subdivisions in the District with technical support regarding the rules and regulations of the SCIP, LTIP, and Small Government Programs
- \*attend seminars, workshops, etc. as required to maintain a level of staff proficiency



## ADMINISTRATIVE COSTS - DISTRICT 2

### BUDGET PROPOSAL

#### PERSONNEL

Direct Labor	\$39,500.00
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#### DIRECT MATERIAL AND SERVICES

Postage and Supplies	\$100.00
Long Distance Phone Calls	\$100.00

#### TRAVEL

Mileage	\$300.00
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TOTAL	=	\$40,000.00
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The total amount of \$40,000.00 is to be allocated as follows:

Hamilton County - \$20,000.00

City of Cincinnati - \$14,000.00

City of North College Hill - \$1,000.00

Delhi Township - \$3,000.00

Green Township - \$2,000.00

# ***DISTRICT TWO PUBLIC WORKS INTEGRATING COMMITTEE***

***WILLIAM W. BRAYSHAW, CHAIRMAN***

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***TO: ALL HAMILTON COUNTY JURISDICTIONS  
RE: PROGRAM YEAR 2000 SCIP/LTIP APPLICATIONS  
DATE: JULY 5, 1999***

Applications are now being accepted for Program Year 2000 (Round 14) SCIP/LTIP funding. Important dates relevant to this funding cycle are listed below. Enclosed, please find an "Application Assistance Handbook" which will help you to understand the funding cycle process. If you have any questions regarding the SCIP or LTIP programs, how to apply for funding or the information package, please contact any of the following for assistance:

*Joseph Cottrill, District Two Liaison Officer, 946-4257*

*Robert Bass, Technical Assistance Facilitator, 922-8609*

*Richard Cline, Technical Assistance Facilitator, 352-6235*

***ALL APPLICATIONS MUST BE FILED AT THE HAMILTON COUNTY ENGINEER'S OFFICE,  
138 E. COURT STREET, COUNTY ADMINISTRATION BUILDING, ROOM 700, CINCINNATI,  
OHIO 45202.***

## ***APPLICATION DEADLINE***

By 3:00 p.m., Friday, September 24, 1999  
(Applications filed later will not be accepted)

***PROJECT REVIEW & RATING  
PRELIMINARY SCORES SENT  
JURISDICTION APPEAL PERIOD  
APPEAL REVIEW & RATING  
FINAL PROJECT PRIORITY LIST  
PROJECT ESTABLISHMENT VOTE  
PROJECT FILING WITH OPWC***

September 27, 1999 thru October 22, 1999  
October 22, 1999  
October 27, 1999 thru November 3, 1999  
November 4, 1999 thru November 12, 1999  
Integrating Committee Meeting, November 19, 1999  
December 3, 1999  
ASAP after December 3, 1999

## ***ENCLOSURES***

Application Assistance Handbook, Rating System, OPWC  
Application, Additional Support Information, Sample  
Attachments, Capital Improvements Report

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### ***DISTRICT 2 INTEGRATING COMMITTEE***

***WILLIAM W. BRAYSHAW, HAMILTON COUNTY ENGINEER  
JOSEPH I. SYKES, MIAMI TOWNSHIP TRUSTEE  
RICHARD D. HUDDLESTON, MILLER-VALENTINE GROUP  
W. PETER HEILE, DEPUTY CITY SOLICITOR, CINCINNATI  
RICHARD MENDES, DEPUTY CITY MANAGER, CINCINNATI  
JOSEPH S. CHARLTON, ASST. PUB. WORKS DIR. CINCINNATI  
DAVID J. SAVAGE, MAYOR, CITY OF WYOMING  
DANIEL R. BROOKS, MAYOR, CITY OF NORTH COLLEGE HILL  
WILLIAM J. SEITZ, GREEN TOWNSHIP TRUSTEE***

### ***DISTRICT TWO SUPPORT STAFF***

***JOSEPH D. COTTRILL, DESIGN STAFF, HAMILTON COUNTY  
ROBERT W. BASS, ROAD SUPERINTENDENT, DELHI TOWNSHIP  
RICHARD H. CLINE, P.E., ENGINEERING STAFF, CINCINNATI  
JOSEPH C. VOGEL, P.E., BRIDGE DESIGN STAFF, CINCINNATI  
FRED SCHLIMM, ROAD SUPERINTENDENT, GREEN TOWNSHIP  
DOUGLAS L. RIDDIOUGH, P.E., DESIGN STAFF, HAMILTON COUNTY  
ERIC BECK, P.E., BRIDGE DESIGN STAFF, HAMILTON COUNTY  
KEITH PETTIT, P.E., ENGINEERING STAFF, CINCINNATI  
STEPHEN I. NIEMEIER, P.E., TRAFFIC ENGINEERING, CINCINNATI  
JOHN KNUF, SERVICE DIRECTOR, NORTH COLLEGE HILL***

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**76th District 2 Integrating Committee Meeting  
Nathanael Greene Lodge  
6394 Wesselman Road  
Cincinnati, Ohio 45248  
December 10, 1999 - 8:00 a.m.**

**AGENDA**

- 1.) Approval of 75th meeting minutes.
- 2.) Support Staff Items:
  - (A) Recommended Grant Projects. (Vote required)
  - (B) Recommended Loan projects and Interest rates. (Vote required)
  - (C) Recommended Small Government Projects for Round 14. (Vote required)
  - (D) Recommended District Administrative Costs Program for 2000. (Vote required)
- 3.) Small Governments Subcommittee Update:
- 4.) Old Business:
- 5.) New Business:
- 6.) Next meeting date is Friday, January 21, 2000 at 8:00 a.m. (If needed).
- 7.) Adjourn.

***MERRY CHRISTMAS!***

76<sup>th</sup> District #2 Integrating Committee Meeting  
Green Township  
Nathanael Greene Lodge  
6394 Wesselman Road  
Cincinnati, OH 45248

December 10, 1999

BOARD ATTENDANCE LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
<u>William Brayshaw</u>	<u>Hom. Co.</u>	<u></u>
<u>Richard Mendes</u>	<u>city of Cin</u>	<u>352-2457</u>
<u>John Deatrick</u>	<u>"</u>	<u>352-6232</u>
<u>Don Savage</u>	<u>HCML (Wyoming)</u>	<u>821-7600</u>
<u>Joe Sykes</u>	<u>H.C.T.A.</u>	<u>941 3393</u>
<u>Pete Heile</u>	<u>City of Cin.</u>	<u>352-3337</u>
<u>Bill Seitz</u>	<u>Green Twp</u>	<u>357-9332</u>
<u>Dick Bradshaw</u>	<u>Ham. Co.</u>	<u>771-0900</u>
<u>Dennis R. Bell</u>	<u>HCML</u>	<u>521-7913</u>
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76<sup>th</sup> District #2 Integrating Committee Meeting  
Green Township  
Nathanael Greene Lodge  
6394 Wesselman Road  
Cincinnati, OH 45248

December 10, 1999

VISITOR LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
• ERIC BECK	Ham. Co.	946-8911
• JOE COTTRILL	HAM. Co.	946-8906
• Bob Bass	Delhi Twp	922-8609
• DOUG. RIDDIOUGH	Ham Co.	946-4277
Cathy Listermann	HCE	946-8902
• Fred Schlemmer	Green Twp.	574-8832
• Dick Cline	CITY-ENG-DIV.	352-6235
• John Knuf	NCH	521-7413
• Valery Salazkin, Russia	B. Cecuzzi	7-(08439)-3-83-55
• Alexander (Sasha) Etlin	interpreter	231-3599

Valery Salazkin, Obninsk,  
Russia

Sasha Ettlin, interpreter